



## RENTAL CRITERIA

- You must physically view the unit, to apply.
- All individuals 18 or older must apply.
- Must make 2.5 times the amount of monthly rent to qualify.
- You must provide verifiable income, paystubs, bank statements. If you are an independent contractor, Please provide a copy of your most recent tax record AND a copy of 3 recent bank statements.
- Must have a FICO score of 600 or higher is required.
- Verifiable previous rental record with a good payment history. If this is your first rental, please inquire.
- If approved for one of our rental properties, you will be required to provide proof of an active renter's insurance policy. The policy must include a minimum coverage of \$100,000 and have a deductible no greater than \$250 per occurrence. Additionally, JLE Property Management Inc. must be listed as an Additional Insured on the policy.

## HOW TO APPLY

1. **Provide JLE with your full name and email or phone number:**  
You will be sent an invitation link to apply. Once you have received the application link, you are able to share it with other applicants. (every person over 18 must complete an application).
2. **Application screening fee is \$40.00 per person** and is non-refundable.  
(Payment will be done electronically.)
3. **Provide verifiable income.** Provide one of the following: 3 current pay stubs, 3 recent months bank statement, previous year's Income tax
4. **Provide copy of governmental issued photo identification.** (State driver's license or passport)
5. **Provide copy of social security card or TIN.**

Completed Applications are processed in the order they are received. A final decision is based on the best qualified applicant. Processing time for applications can take up to 72 hours, 3 business days or sooner.

**You must provide all supporting documents at the time you fill out the application. Incomplete applications are not accepted.**

## ONCE APPROVED

Security deposit will be due within *48 hours* and needs to be paid with cashier's check or money order only. Move-in date must be within *15 days from approval date*. 1<sup>st</sup> month's rent is *due at move-in*, and the 2<sup>nd</sup> months' rent will be prorated (if applicable). 1<sup>st</sup> month's rent must be in the form of a *cashier's check or money order only*. (CERTIFIED FUNDS)





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